

# Volunteer Role Profile

Volunteer Role

**Prison in reach volunteer**

Volunteer Manager

**Business Support Coordinator (VCJS)**

Where you will be based

**Community**

## Why we want you

Prison in reach volunteers support members of the Armed Forces community who are in prison. They make a real difference by providing essential support during these incredibly difficult times.

Our volunteers work closely with veterans in custody support officers, attending veteran forums, and offering one to one support, including making applications for financial assistance. We also connect clients with organisations, to help support pathways for positive change.

Come and join our team! We value all our volunteers and the unique skills and experience they bring.

We are keen to increase volunteer diversity, especially from under-represented groups such as young people, those of working age and individuals from minoritised groups.

## What you will be doing

- Attend group forums for veterans within the prison environment.
- Complete individual assessments and complete one to one personalised support for veterans within the prison environment, which includes casework.
- Promote the services available to family members.
- Establish an agreement around the rate of visits with the VCJS team and the prison.
- Record the support offered to veterans accordingly and appropriately.
- Complete monitoring reports.

## The skills you need

- Be over 21.
- Have a good level of fitness to able to move around a prison quickly - including stairs.
- Excellent listening skills.
- Awareness of boundaries and confidentiality.
- Good written and verbal communication skills, with the ability to communicate effectively with a range of people, including prison staff, other agencies, SSAFA colleagues and clients.

- Positive, committed and non-judgemental.
- Non-judgemental and empathetic attitude.
- Good IT skills.
- An enhanced DBS check is required for this role. Individual prisons will determine if they authorise individuals to be based in their facilities based on security considerations. Security Vetting by His Majesty's Prison Service is often required. For further discussion, please get in touch.
- You will need to declare potential conflicts of interest, for example any family connection with the prison.

### **What's in it for you**

- Full training provided with regular ongoing support.
- You gain criminal justice sector experience and build your CV.
- You can make a real difference to the lives of Veterans who are in the justice system.

### **Disclaimer**

SSAFA is committed to safeguarding and promoting the welfare of all those involved in our work and expects volunteers to share this commitment. This role qualifies for a criminal record check, which will be carried out at no cost for you. If you have a criminal record, it won't necessarily stop you becoming a volunteer. Please read our Volunteer Vetting Guidance for more information.